

## **CENTRAL OHIO CHAPTER OF AGA**

Minutes for Executive Committee Meeting Held on August 3, 2010

Attendees: Jay Easterling, Cindy Klatt, Chuck Vollmer, Jim McLaughlin, Brent Lewis, Matt Klapheke, Catharine Mayberry, Nancy Barber, Mike Howard, Bryan Cottrill, Carrie Simmons and Tracy Valentino

Absent: Caren Murdock, Emily Keller, Bill Kennedy, Marjorie Kruse, and Virginia Brizendine

Motion was made to approve the July 6, 2010 minutes; all approved with no changes.

Treasurer's Report (Mike) – Mike reported that there was not much activity in the past month. The bank balance, according to the balance sheet, is \$42,997.83.

### Chapter Business

Jay distributed the budget for the 2010/2011 program year. The Committee agreed to accept the budget as drafted. Jay also introduced Tracy Valentino as the new president-elect.

### Chair reports

President-Elect/Chapter Recognition Points – Jay will send the current report to Tracy and the Committee electronically.

Education (Caren and Emily, co-chairs, absent) – Both Caren and Emily were unable to attend the meeting, and Caren emailed the group to determine the cost of attending October's PDC, utilizing the break-even analysis prepared earlier in the year. The group discussed that there was some missing information, so they instead voted to approve a dollar range, as follows:

Members – One Day	\$150 to \$200
Members – Two Days	\$250 to \$300
Non-Members – One Day	\$200 to \$250
Non-Members – Two Days	\$350 to \$400

The lower end of the range was last year's charges.

The Education Committee will be permitted to determine a rate within the approved range, and the Executive Committee will approve the final rate via email.

As far as monthly education topics thus far, it is tentatively planned that the Chapter will have a 4 hour training course on September 29, including Dara Courter who will present a course on leveraging social media. On November 8, the Chapter will present a four hour training session that will include the topic of records retention. On either December 8 or 13, Jeff Jordan will present on Grants Management. Other topics are planned as well.

Community Service (Nancy) – Nancy mentioned the suggestion for September training attendees to contribute items for the Boys/Girls Club of Columbus. School and art supplies are needed, as well as games and athletic equipment. Nancy will pick up and deliver any donated items. Individuals can also donate by check to the COAGA's post office box. Chuck will send out an email blast about this.

Membership (Marjorie, absent) – No report.

Communications/Newsletter (Chuck) – Chuck is finalizing the next newsletter to include a final list of new members, thanking sponsors, and farewell to the outgoing committee members from the last program year.

Professional Certification (Virginia, absent) – No report.

Program Co-Chairs (Jim, Catharine and Matt) – Jim stated that Kelly will be reinstating the Regonline account; then, Jim will update the information on the speakers and sessions by September 1. We will also perform a Regonline test. The goal is to be live on Regonline one month before the conference.

Scholarship & Awards (Brent) – Brent will start pulling together information for the scholarship program for the next meeting. He plans on posting the scholarship information in the newsletter this year.

Social (Bryan) – Bryan discussed various ideas for social events, including a Euchre tournament sometime during the year, as well as a Clippers game for summer of 2011. Another idea Bryan had was a tailgate party at the OSU vs. Eastern Michigan game on September 25. He has a bus for use and there is a \$96 charge for renting a spot in the RV lot that is first come, first served. The group liked this idea and agreed to sponsor the event.

Bylaws/Sponsorship (Carrie) – Sponsorship letter is being finalized. Leanna Abele provided membership numbers to Carrie. In order not to mislead the sponsors, it was suggested to only include the number of Central Ohio AGA chapter members.

Website (Bill, absent) – No report.

Other Chapter Business/Discussion: None

Adjourned at 12:40 p.m. Next meeting is on Tuesday, September 7, 2010 at 11:30 at SERS.

Respectfully submitted,  
Cindy Klatt, Secretary