

CENTRAL OHIO CHAPTER OF AGA

Minutes for Executive Committee Meeting Held on July 6, 2010

Attendees: Jay Easterling, Caren Murdock, Cindy Klatt, Joni Razzano, Chuck Vollmer, Jim McLaughlin, Brent Lewis, Bill Kennedy, Matt Klapheke, Marjorie Kruse, Bryan Cottrill, and Virginia Brizendine

Absent: Carrie Simmons, Catharine Mayberry, Emily Keller, Mike Howard, and Nancy Barber

Motion was made to approve the June 10, 2010 minutes; all approved with no changes.

Treasurer's Report (Mike, absent) – Joni (on Mike's behalf) reported that we received \$1,771.25 in income from AGA memberships. With golf outing receipts and a miscellaneous deposit, we had \$2,791.25 in income for the month of June. Expenses for the month included golf prizes, green fees, luncheon and other reimbursements (including Caren's national PDC flight) for a total of \$5,543.74. The bank balance is \$42,983.16; we had \$78.97 ordinary income for the year.

Chapter Business

Jay asked the new Committee members to let him know if they need any information to perform their duties. There are still a few more updates needed for the Policies and Procedures manual. Jay asked when he would need to write a welcome for the newsletter, and Chuck said next month. Jay also asked if any of the group had additions to the budget to send him an email and he will finalize the budget by the end of the month.

Chair reports

President-Elect/Chapter Recognition Points – We received the Platinum award (the highest award a chapter can win) for the past program year. Caren will accept the award on our Chapter's behalf at the national PDC. Caren mentioned that she and Jay would be juggling duties. Jay will be unable to attend the national PDC. Virginia will be able to utilize his free hotel stay.

Education (Emily (absent), Caren) – The Education Committee will meet again in late July or early August. KPMG is doing a presentation for PDC's second day on a yet-to-be-named topic. We still need to fill a 3 hour slot on a management topic. Caren stated that she felt the \$15,000 budget for our PDC was too low. The Ethics course alone is \$7,000. She stated that \$18-20,000 is needed, especially with the management track. Also, in the past, GAO and AICPA did not charge but now need to charge for airfare, meals and lodging. Caren will do a budget analysis for next month's meeting. Emily will be working on the monthly seminars – the first one will be in September. There will be 9 monthly sessions during the program year. We will have some AGA audio conferences and live presenters.

Community Service (Nancy, absent) – No report.

Membership (Marjorie) – No report.

Communications/Newsletter (Chuck) – Chuck has everything he needs for the next newsletter. He will run it by Caren this week.

Professional Certification (Virginia) – Virginia asked about the number of CPEs that will be provided at our PDC, and Caren said a total of 16, 8 each day. When talking about the monthly trainings, it was suggested that perhaps we may need to fund it a little more – it's difficult to find someone who will give a free 4-hour training. There was discussion about possibly having the CGFM course in January or February 2011. The cost for the full day CGFM course at the last PDC was \$1,449. The manuals cost approximately \$85 a piece. A suggestion was that the participants would pay for the manuals. Pete Rose was mentioned as a possible presenter; Virginia stated that she may be able to present (the moratorium soon will be over); she will check on that.

Program Co-Chairs (Catharine (absent), Jim and Matt) – Jim stated that they will soon set up Regonline with Maria and Kelly's help. Meghan Altier has completed the PDC brochure except for the remaining management topic.

Scholarship & Awards (Brent) – No report at this time.

Social (Bryan) – Bryan asked about possible social activities. It was mentioned that the bowling event worked well (winter), and the golf outing is popular but should consider a May date next year. If doing a sporting event (like the Crew game), it was suggested to have members pay a portion of the ticket price. The cold weather kept many away for the most recent event, and we ended up spending more than expected.

Bylaws/Sponsorship (Carrie, absent) – Carrie previously sent a draft of the Sponsorship letter to the group. The group was asked to review it and provide her input by the end of this month (copy Jay and Caren). Caren mentioned that sponsors could set up tables at the PDC. She also mentioned that she has approval to provide participants with goodie bags on the second day of the conference.

Website (Bill) – No activity to report.

Other Chapter Business/Discussion:

Forty-four people attended the golf outing (same as last year). The winning team was from Kennedy Cottrell Richards.

Adjourned at 12:20 p.m. Next meeting is on Tuesday, August 3, 2010 at 11:30 at SERS.

Respectfully submitted,
Cindy Klatt, Secretary