

CENTRAL OHIO CHAPTER OF AGA

Minutes for Executive Committee Meeting Held on June 21, 2011

Attendees: Tracy Valentino, Cindy Klatt, Jim McLaughlin, Bryan Cottrill, Bill Kennedy, Caren Murdock, Chuck Vollmer, Virginia Brizendine, Brent Lewis and Nancy Barber

Absent: Darren Meredith, Catharine Mayberry, Mike Howard, Matt Klapheke, Emily Keller, Stewart Smith, and Carrie Simmons

One typing error change was made to the May 2011 minutes.

Treasurer's Report (Tracy for Mike, absent) – We have about \$52,000 in the bank. Mike needs everyone's budget information in the next couple of weeks. Tracy will look at historical budget data.

Chapter Business

2011 PDC training – Tracy read from an email received from the Education Subcommittee. The Fall PDC sessions are all filled except for one, and the Education Subcommittee plans to prepare the speaker contracts soon. Their next meeting is on July 8. They have made arrangements for motel accommodations for the speakers/presenters.

Committee Chair Appointments – Mike will continue to be Treasurer; Cindy has resigned as Secretary but will be serving as Membership Chair; Catharine will no longer serve as Program Co-Chair. Tracy is talking with others about possibly serving as President-Elect or Secretary. Some of the Committee members did not receive Tracy's email asking them if they were interested in continuing to serve on the Committee. Several others had indicated that they would serve again.

Chair reports

President-Elect/Chapter Recognition Points – (Tracy) Our Chapter will receive the Platinum award, and Caren and Tracy will attend the National AGA training event.

Education (Darren and Stewart, co-chairs, both absent) – The latest update was already mentioned under 2011 PDC. They are currently on budget for the PDC.

Community Service (Nancy) – Nancy stated that the Dog Shelter is currently the focus and attendees of tomorrow's training will be asked if they are interesting in donating. That will be the last community service event to wrap the program year.

Membership (vacant) – No report.

Communications/Newsletter (Chuck) – Chuck acknowledged that he did not produce a newsletter this program year due to his lack of available time. He has been able to perform the email blasts and can still do that function if no one else is available. He mentioned that

GoDaddy.com may have more email options. The current domain is ready to expire (Bill will take care of that). Chuck needs assistance with the membership logs and will ask Matt about how to upload the membership database so that new members receive the email blasts.

Professional Certification (Virginia) – Virginia stated that she has contacted the individuals about their CGFM lapsing. She also said that we need to inform members (CGFMs) to keep up their CPE hours.

Program Co-Chairs (Catharine, Matt, (both absent) and Jim) – Jim stated that there are two upcoming training sessions (tomorrow and Thursday), and the CPE sheets have been created. For the July 25 training, Caren will set up the food. It was discussed to make the deadline later for the July 25 training since we only had six people registered thus far. Also, the group decided to cancel the August 15 training since Jeff Jordan could no longer participate. There will be a training session on September 12 provided by Ken Richards on Yellow Book and Single Audit update.

Scholarship & Awards (Brent) –We were able to provide free student AGA memberships to the eight scholarship recipients, for which we received points. The scholarship amounts worked well, according to Brent.

Social (Bryan) – The golf outing had a one and a half hour rain delay, but it still went well. The next item is the volunteer appreciation event to be set up on a Saturday night in July.

Bylaws/Sponsorship (Carrie, absent) – No report.

Website (Bill) – Bill is willing to serve another year as Website chair. He will renew the domain. Also, the annual website fee and email marketing fee are due. Bill researched the online storage “Drop Box” on which we can create an account and archive our files at no cost for up to 2G of data. It would be beneficial to maintain the Education information and Program evaluations (CPE evidence) on this archive. The Committee was in favor of setting up an account.

Other Chapter Business/Discussion: Virginia mentioned that National AGA has created a new strategic plan to be voted on during the National PDC. They will be re-aligning some chapters and regions, which should not affect our chapter.

It was also mentioned about preparing our plans for next program year. If we submit by the early deadline, we receive more points. Caren will forward last year’s plan to everyone.

Adjourned at 12:20 p.m. Next meeting is on Thursday, July 21, 2011 at 11:30 a.m. at BWC.

Respectfully submitted,
Cindy Klatt, Secretary