

CENTRAL OHIO CHAPTER OF AGA

Minutes for Executive Committee Meeting Held on March 2, 2010

Attendees: Caren Murdock, Jay Easterling, Joni Razzano, Cindy Klatt, Leanna Abele, Virginia Brizendine, Jim McLaughlin, Debbie Liddil, Chuck Vollmer, Brent Lewis, Nancy Barber, Jeff Bankey, Jim Kennedy, Melvin Striblin, and Bill Kennedy

Absent: Maria Robinson, Diane Crossland, Pat Wooldridge, and Kelly Lammers

Motion was made to approve the February 2, 2010 minutes; all approved.

Treasurer's Report (Joni) – Income in the past month included \$200 in unclaimed funds, \$40 for AGA training receipts, and \$120 collections at the bowling event. The \$120 will be donated to the Franklin County Dog Shelter. Expenses for the month included food reimbursements and the bowling activity. The bank balance is now \$54,377.70.

Chapter Business

Caren will revise the budget since some of the line items have been exceeded.

Monthly Education Events: There are two training events in March – March 3rd (audio conference) and March 25 (IIA breakfast training).

Nominating Committee: Caren distributed a draft of those members who have thus far volunteered for next year's Committee positions. She encouraged the group to recruit interested members.

Policies and Procedures: Caren asked the group to prepare a ½ to 1 page description of their role in the Committee and what they do. This will be helpful to transition next year's committee members.

Duties of Website Chair: Chuck will take care of email blast as a function of the Communication chair.

Question came up about records retention for CPEs. Seven years is a long time to maintain records. What does National AGA have for a records retention policy? Should we ask Jessica Jones?

Chair reports

President-Elect/Chapter Recognition Points (Jay) – Points are due at the end of the month.

Education (Debbie, Jim K) – Caren distributed the schedule for the 2010-11 Education Committee meetings. Debbie and Jim will attend the first two meetings to walk Caren through the process.

Community Service (Nancy) – We collected an additional \$20 for the dog shelter at the last training session. The next community service event is the Race for the Cure on May 15th.

Membership (Leanna) – There were three new members in February, and two members dropped off the suspension list for a total of 460 current members. The committee agreed to pay for student memberships for the scholarship winners. Also, Leanna stated that the chapter gets points for having a survey on the webinar. Bill mentioned that our email service may have survey capabilities.

For the webinar, there were 24 members that participated. It needs to be clear to the participant to include the “code word”. Audio is an issue at the library (there’s an “echo effect”). Library is willing to upgrade their equipment. Melvin suggested that the chapter offer to share in the cost of the upgrade.

Communications/Newsletter (Chuck) – Chuck said that he will send out a draft newsletter on Friday (March 5). He will include more committee profiles, nominating committee information, and scholarship winners. He will prepare two more for the program year to be available at the end of April and the end of June.

Professional Certification (Virginia) – March is “CGFM Month”. Virginia will try to get a copy of the Governor’s proclamation for the newsletter. Three CGFM booklets are still unclaimed – they will be sent a two-week warning email.

Program Co-Chairs (Kelly, Maria, Jim M) – For the training in April, Jim confirmed with Caren that we would serve lunch at the April training.

Scholarship & Awards (Jeff) – Rules for the scholarship program need to be enhanced. We awarded two students \$750 and four students \$500.

Social (Diane, absent) – No report. Bowling event was a success.

Bylaws/Sponsorship (Brent, absent) – No update at this time.

Website – (Bill) – Bill was able to get the new software for website to work properly. Committee agreed to share in the cost of that software.

Adjourned at 12:40 p.m. Next meeting is on Tuesday, April 13 at 11:30 at SERS.

Respectfully submitted,
Cindy Klatt, Secretary