

CENTRAL OHIO CHAPTER OF AGA

Minutes for Executive Committee Meeting Held on May 12, 2011

Attendees: Tracy Valentino, Cindy Klatt, Mike Howard, Jim McLaughlin, Emily Keller, Bryan Cottrill, Bill Kennedy, Darren Meredith, Catharine Mayberry, Matt Klapheke, Stewart Smith, and Nancy Barber

Absent: Caren Murdock, Chuck Vollmer, Virginia Brizendine, Carrie Simmons and Brent Lewis

No changes were made to the March 2011 minutes. There was no meeting held in April.

Treasurer's Report (Mike) – We have about \$58,000 in the bank. We made about \$15,000 profit this year. There is a River Club payment of \$5,000 (October 2011 PDC) due in June.

Chapter Business

2011 PDC training – The Education Subcommittee held a kick-off meeting in late April. So far they have 9-10 people volunteering to serve on the Subcommittee. Emily is providing information and perspective to the Subcommittee to help them get started. They have been brainstorming ideas for the PDC and prepared a grid. They will have a follow-up meeting on May 17.

2011 Annual AGA Conference – This will be held on July 10-13 in Atlanta. Tracy asked about how the attendance is typically handled. It was stated that usually the President and President-Elect attend. There have also been instances where the Past President attended. Since we currently do not have a President-Elect, it was tentatively decided that the President (Tracy) and Past President (Caren) would be given the opportunity to attend. Tracy was going to follow-up on that with Caren.

Fiscal Year 2012 Budget – Our policies and procedures state that the budget is prepared in conjunction with the Treasurer by June 30. Tracy asked the Committee to submit their budget requests to her by June 2.

Committee Chair Appointments – Tracy inquired as to how this process was handled, and it was stated that typically the President sends an email to those currently serving and asks them if they are willing to serve again. For any vacancies, the President will ask other members if they are interested in serving.

The Committee also discussed that it would be helpful if certain documents, such as election documents and prior PDC training materials, were archived on a website for future reference. There is something called “drop box” where one can store 2.5G of data on a website for free. Bill said he would look at storage options and the related costs.

Chair reports

President-Elect/Chapter Recognition Points – (Tracy) Tracy mentioned that we currently have 17,000 points and need 2,300 more for a Platinum designation. We are currently lacking some points in Chapter leadership, membership, community service and early career. Nancy mentioned that we may earn between 300 to 600 points for the upcoming Race for the Cure.

Education (Darren and Stewart, co-chairs) – There are training sessions on June 22, 23 and July 25 (full days) and August 15 and September 12 (3 hours each). It was recommended that in the future, training sessions should be limited to one a month because this is burdensome to the program co-chairs. There was discussion regarding the location for the training as the room at SERS may have limited availability in the future. The room at the library is available to us but has technical limitations for the audio conferences. The group discussed the option of purchasing the audio conference CDs to address the technical limitation at the library. The Education Subcommittee will look at number of CPE hours offered to determine a number that still serves the membership but does not overtax the volunteers. Right now, the PDC is the priority, and there will be no additional monthly sessions planned for the calendar year.

Community Service (Nancy) – Nancy stated that the Animal Shelter is the focus of our community service in June. Nancy suggested taking a break from attempting to collect monies at the Education sessions as contributions have been dwindling.

Membership (vacant) – No report.

Communications/Newsletter (Chuck, absent) – No report.

Professional Certification (Virginia, absent) – No report.

Program Co-Chairs (Catharine, Matt, and Jim) – The upcoming programs were discussed under Education's report.

Scholarship & Awards (Brent, absent) – No report. Scholarships (\$5,500) have been paid to the recipients.

Social (Bryan) – Golf outing is June 10th. Thus far, six teams are registered. We will email a reminder to members.

Bylaws/Sponsorship (Carrie, absent) – No report.

Website (Bill) – Bill is setting up the PDC website.

Other Chapter Business/Discussion: None.

Adjourned at 12:50 p.m. Next meeting is on Thursday, June 16, 2011 at 11:30 a.m. at BWC.

Respectfully submitted,
Cindy Klatt, Secretary