

**CENTRAL OHIO CHAPTER OF AGA**  
**Minutes for Executive Committee Meeting**  
**August 18, 2011**

Name	Present Y N	Name	Present Y N	Name	Present Y N
Nancy Barber	<input checked="" type="checkbox"/> <input type="checkbox"/>	Matt Klapheke	<input type="checkbox"/> <input checked="" type="checkbox"/>	Caren Murdock	<input type="checkbox"/> <input checked="" type="checkbox"/>
Virginia Brizendine	<input checked="" type="checkbox"/> <input type="checkbox"/>	Cindy Klatt	<input checked="" type="checkbox"/> <input type="checkbox"/>	Carrie Simmons	<input type="checkbox"/> <input checked="" type="checkbox"/>
Bryan Cottrill	<input checked="" type="checkbox"/> <input type="checkbox"/>	Brent Lewis	<input checked="" type="checkbox"/> <input type="checkbox"/>	Stewart Smith	<input type="checkbox"/> <input checked="" type="checkbox"/>
Mike Howard	<input type="checkbox"/> <input checked="" type="checkbox"/>	Jim McLaughlin	<input checked="" type="checkbox"/> <input type="checkbox"/>	Tracy Valentino	<input checked="" type="checkbox"/> <input type="checkbox"/>
Emily Keller	<input type="checkbox"/> <input checked="" type="checkbox"/>	Darren Meredith	<input checked="" type="checkbox"/> <input type="checkbox"/>	Chuck Vollmer	<input checked="" type="checkbox"/> <input type="checkbox"/>
Bill Kennedy	<input type="checkbox"/> <input checked="" type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>

There were no changes made to the July 2011 minutes.

Treasurer's Report (Mike - ABSENT):

From financial statements submitted prior to the meeting: We have \$47,766.53 in the bank.

Chapter Business

Annual Report of Accomplishments:

Tracy updated this report for chapter year 2010-2011 accomplishments. She requested that Cindy review the two membership reports provided by National as the member count does not agree between the two reports. Tracy will make updates and resend to committee for final review before submitting to National.

Strategic Plan:

Tracy submitted a draft to the committee and requested that each chair review the proposed goals for reasonableness. Based on last month's committee discussion, she recommended reducing the CPE hours offered by COAGA from 92 hours to 70 hours. Attending committee members agreed.

Regional Positions:

Tracy mentioned that there are a few regional positions available if any of our committee members were interested. COAGA would receive recognition points for taking on a regional position.

**Chair reports**

President-Elect/Chapter Recognition Points:

Angela Gillis of Schneider Downs has agreed to fill this position for the 3 year term (President-elect/President/Educational Chair). Attending members voted approval.

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Education (Darren and Stewart, co-chairs):

Darren reported that commitments have been received from all PDC speakers. The lunch selections have been finalized and will be included in the initial registration form so each registrant can make their meal selection during their registration. The RegOnline tool is currently being tested with a target date for going live set for August 22, 2011. Final decisions are being made on the early bird cut-off date and cancellation date. Once the brochure is finalized it will be posted to the web page.

Community Service (Caren – ABSENT):

Prior to the meeting, Caren submitted the planned activities through December 2011.

Tracy stated that this Saturday, 8/20/11, is the Dog Jog at Genoa Park. An e-mail blast will be sent to members publicizing this event.

Membership (Cindy):

Cindy will complete her membership plan by the end of the week and submit to Tracy. Cindy stated that she provided new member names and current member anniversary dates to Virginia for publication in the newsletter.

Cindy will research creating a FaceBook page for the chapter. The chapter could earn up to 300 points for creating their own page.

Communications/Newsletter (Chuck/Virginia):

Virginia has completed the first newsletter and will send to Chuck for an e-mail blast and Bill for posting to the website. She is seeking suggestions for the next newsletter which she will begin in early September. Potential topics discussed were: PDC event, upcoming community service events, profile of new committee members, membership drive, identification of current year sponsors, and the annual report of accomplishments.

Chuck reported that an e-mail blast was sent earlier this week to members regarding the community service event, but many members did not receive it.

Chuck also mentioned that our credit card information is about to expire on the GoDaddy website. He requested that Bill obtain the updated credit information from Mike to update the website.

Professional Certification (Virginia):

No update.

Program Co-Chairs (Matt):

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No update.

Scholarship & Awards (Brent):

Brent will postpone initiating the scholarship process until later in the year when more students will have an opportunity to participate. Target date is mid November.

Social (Bryan):

9/3/11 is the OSU tailgate party and the first 15 members to respond will receive free parking. To date, 3 members have registered. Bryan wants to have an e-mail blast advertising the event each Friday until game day.

Bylaws/Sponsorship (Carrie - ABSENT):

Tracy stated that Carrie finalized the sponsorship packets and was going to be sending them this week.

Website (Bill - ABSENT):

No update.

Other Chapter Business/Discussion:

Ideas were discussed to help reduce the work associated with CPE sessions offered. The Program committee members stated that the volume of work this past year was significantly higher due to the increased number of CPEs offered. Any session involving payment was especially challenging. The committee discussed the pros and cons of offering training in 4 or 8 hour increments and free or with a nominal fee.

The meeting adjourned at 1:05 PM. The next meeting is on Thursday, September **XX**, 2011 at 11:30 AM at BWC.

Respectfully submitted,  
Nancy Barber, Secretary