

CENTRAL OHIO CHAPTER OF AGA

Minutes for Executive Committee Meeting Held on November 2, 2010

Attendees: Jay Easterling, Cindy Klatt, Caren Murdock, Marjorie Kruse, Jim McLaughlin, Matt Klapheke, Catharine Mayberry, Mike Howard, Bryan Cottrill, Nancy Barber, Bill Kennedy and Emily Keller

Absent: Brent Lewis, Chuck Vollmer, Carrie Simmons, Virginia Brizendine, and Tracy Valentino

Motion was made to approve the September 2010 minutes (no meeting was held in October 2010); all approved with no changes.

Treasurer's Report (Mike) – There is approximately \$44,000 in the bank. He received \$400 in PDC income this month. More PDC receipts are due from Regonline as well as \$25,000 from state agencies – a reminder will be sent. We owe GASB about \$700 – all the other PDC speakers have been paid.

Chapter Business

Jay mentioned the Franklin University event on November 29, 30 and December 1 and asked for volunteers to participate in distributing membership information to students. He also encouraged everyone to look at the Chapter Recognition package to see where points can be awarded to the Chapter. He will distribute the package to Committee members again.

Chair reports

President-Elect/Chapter Recognition Points – (Tracy, absent) No report.

Education (Caren and Emily, co-chairs) – Caren had previously distributed the PDC survey results to the Committee members via email. Meghan Altier arranged for the PDC survey. Caren mentioned that there were still some complaints in the surveys, but overall the results were positive. Caren reiterated that there is one outstanding invoice, and stated that it appears we will make a profit on the PDC. We were able to stay within the \$15,000 budget for the PDC speakers. Caren will write a “what I would have done differently” summary for reference purposes.

She would like to establish a budget for the monthly trainings. A paid keynote speaker is more likely to show up. One idea for a monthly training session would be Grants Management – a client perspective (Sean Walker). Caren also mentioned Lean Manager training – a 3 day training that would provide a certification to participants. She is estimating 30 attendees at \$350 a person. She will establish a budget to include food. Two more ideas for monthly trainings were financial statement analysis and enterprise risk management.

Community Service (Nancy) – Nancy mentioned that \$35 was received for the Boys and Girls Club at the PDC. National AGA still matches donations, so Nancy will contact them. She also stated that at the next training session, we will be collecting for the Holiday Wish program (toys, gloves, hats). Nancy will send a blurb to Chuck for emailing the members. She also mentioned the possibility of collecting coats for the Salvation Army. She also said we would be collecting for the animal shelter in March and the Komen Race for the Cure would be in May. Catharine asked if the Chapter would consider donating towards care packages for the troops in December. The committee agreed with this idea.

Membership (Marjorie) – No report.

Communications/Newsletter (Chuck, absent) – No update.

Professional Certification (Virginia, absent) – No report.

Program Co-Chairs (Jim, Catharine and Matt) – Jim stated that thus far, 29 people had registered for the November training session. The caterer has been contacted to provide desserts and drinks. They will also contact the caterer for a full lunch for the December training session. He will send a notice on the December training after the November 15 training session.

Scholarship & Awards (Brent, absent) – No update.

Social (Bryan) – Bryan reported that 20 people attended the tailgate social event and the cost was less than \$300. His next plan is for January – maybe a Euchre event or Funny Bone.

Bylaws/Sponsorship (Carrie, absent) – No report.

Website (Bill) – Bill stated that PDC information will be on the website until the end of the calendar year. Executive Committee information still needs some updates. He also asked Jay for an updated roster of members.

Other Chapter Business/Discussion: None

Adjourned at 12:25 p.m. Next meeting is on Tuesday, December 7, 2010 at 11:30 at SERS.

Respectfully submitted,
Cindy Klatt, Secretary