

CENTRAL OHIO CHAPTER OF AGA

Minutes for Executive Committee Meeting Held on September 7, 2010

Attendees: Jay Easterling, Cindy Klatt, Jim McLaughlin, Brent Lewis, Matt Klapheke, Catharine Mayberry, Mike Howard, Bryan Cottrill, Carrie Simmons, Emily Keller, Bill Kennedy and Virginia Brizendine

Absent: Caren Murdock, Marjorie Kruse, Chuck Vollmer, Nancy Barber, and Tracy Valentino

Motion was made to approve the August 3, 2010 minutes; all approved with no changes.

Treasurer's Report (Mike) – The old COAGA credit card was cancelled, since it was still in Jeff Bankey's name. A new one was ordered and should be received soon. It is uncertain how this will affect Regonline. Jim will check with Kelly Salomone as to how often Regonline transfers (PDC receipts) are made.

Chapter Business

A motion was made to approve the 2010 PDC rates as stated in the PDC brochure – all approved.

Chair reports

President-Elect/Chapter Recognition Points – (Tracy, absent) Jay emailed the points schedule to committee members and asked them to take a look at it so that we can take advantage of the opportunity to earn points. Points need to be entered by September 30.

Education (Caren, absent and Emily, co-chairs) – Caren previously emailed an update on the monthly education programs; the Education Committee is close to finalizing them. For the PDC, Emily stated that they will soon have the printed materials to go into the folders. Our training will be posted on Institute of Internal Auditors' website and their November training will be posted on the COAGA website. Emily also mentioned that we will pay less for the Ethics speaker at the PDC since we contracted directly with him.

Community Service (Nancy, absent) – No update.

Membership (Marjorie, absent) – No report.

Communications/Newsletter (Chuck, absent) – No update.

Professional Certification (Virginia) – Virginia stated that she contacted the CGFMs that could possibly lose their certification, but they had taken care of renewing it.

Program Co-Chairs (Jim, Catharine and Matt) – Jim stated that thus far, 55 people had registered for the PDC – all are for both days. The program co-chairs will be obtaining the badges and ribbons for the PDC; Virginia stated that she could get the CGFM ribbons for free. Jim said the CPE forms would be handled by the Education Committee.

Jim is waiting on a reply from the caterer to see if she is able to provide food for the November 15 training. After discussion as to whether lunch should be served at a three-hour training, the Committee approved Desserts by Design to provide desserts and beverages only for the November 15 training. The Committee will address all other catering needs each month.

Scholarship & Awards (Brent) – No update.

Social (Bryan) – Bryan discussed the September 25 tailgate social event and that it should be advertised soon. It was suggested that he draft an email and send to Chuck for an email blast. Bill will post it on the website.

Bylaws/Sponsorship (Carrie) – Carrie has finalized the sponsorship package. There was one outstanding question about the free training registration and whether it pertained to the PDC. Motion was approved to keep PDC perk for sponsors as it has been in the past.

Website (Bill) – Bill has posted the PDC brochure on the website. He will post the presentations as they are received. He will also post the monthly training sessions. He mentioned that he still needs an updated roster for the EOC members.

Other Chapter Business/Discussion: None

Adjourned at 12:25 p.m. Next meeting is on Monday, October 4, 2010 at 11:00 at Columbus Main Library.

Respectfully submitted,
Cindy Klatt, Secretary